

Teamsters Joint Council No. 83 of Virginia Health & Welfare and Pension Funds



Administered by West End Administrators, Inc.
8814 Fargo Road · Suite 200 · Richmond, VA 23229
Phone (804) 282-3131 · 800-852-0806 · Fax (804) 288-3530

July 12, 2013

Re: Open Enrollment for Qualifying Children under the Age of 26

Dear Participant:

The Patient Protection and Affordable Care Act states that the Fund must offer Qualifying Children under the age of 26 access to health insurance benefits. The Act also states that the Fund must only consider a child's age and relationship to the Participant to determine if the child is qualifying and therefore an eligible dependent. Please note these guidelines do not apply to Participants covered by the Retiree Health Benefit Plan (Plan ZR).

If your child(ren) is between the ages of 19 and 26 and is currently not covered by the Fund because of access to other employment based coverage, you may now add them to your policy with coverage effective August 1, 2013.

Please refer to the information below for the documentation required to add Qualifying Children. A Qualifying Child Enrollment Form is enclosed and must be returned to the Fund Office, along with the documentation listed in the chart below. The documentation is not required if it is already on file. Please note that eligibility for Qualifying Children who meet the definition of a dependent will begin on August 1, 2013 unless the enrollment form is received after that date. If received after August 1, 2013, eligibility will begin on the date the Fund Office receives the enrollment form.

To Add:	Documentation required:
a qualifying child born to you	qualifying child's birth certificate identifying you as the parent or legal paternity documentation
an adopted qualifying child	qualifying child's birth certificate & adoption papers
a qualifying stepchild	qualifying child's birth certificate & your marriage certificate
a qualifying child for which you have legal custody	qualifying child's birth certificate, a copy of custody papers and a statement that neither parent lives with you

Do not hesitate to call the Fund Office at the phone number listed above with any questions you may have.

Sincerely,

Michael M. McCall, CEBS
President and CEO
West End Administrators
Administrator to the Teamsters Joint Council No. 83 of Virginia Health & Welfare Fund